



Byram Township 2016 Annual Report

Compiled by Victoria Proskey

BYRAM TOWNSHIP OFFICES

HOURS OF OPERATION

Township Offices:

Monday – Friday, 8:30 a.m. – 4:30 p.m.

Construction Office:

Monday, Tuesday, Wednesday, Friday

8:00 a.m. – 3:00 p.m.

Closed: Thursday

Finance/Tax Office:

Monday – Friday, 8:30 a.m. – 3:30 p.m.

Recycling Center:

Monday-Saturday, 7:30 a.m. – 3:00 p.m.

2nd Saturday of each month 9 a.m.-1 p.m.

Township Website:

www.ByramTwp.org

General Office Numbers:

973-347-2500

Fax 973-347-0502

POLICE DEPARTMENT

Emergencies: Dial 911

Non-emergencies: 973-347-4008

CHIEF OF POLICE

Peter Zabita

973-347-2500 Ext. 141

TOWNSHIP MANAGER

Joseph Sabatini

973-347-2500 Ext. 129

TOWNSHIP CLERK / DEPUTY MANAGER

Doris Flynn

973-347-2500 Ext. 127

DEPUTY CLERK / DEPUTY REGISTRAR

Cindy Church

973-347-2500 Ext. 161

SUPERINTENDENT OF PUBLIC WORKS

Mike Orgera

973-347-2500 Ext. 137

ENVIORNMENTAL / RECYCLING

Donna Fett

973-347-2500 Ext. 138

BOARD OF HEALTH DEPARTMENT

Vicky Proskey

973-347-2500 Ext. 125

CONSTRUCTION OFFICIAL

Tom Pinand

973-347-2500 Ext. 124

ZONING OFFICER

Tom Dixon

973-347-2500 Ext. 131

PLANNING & DEVELOPMENT

Cheryl White

973-347-2500 Ext. 132

PARKS & RECREATION DIRECTOR

Janet Meisner

973-347-2500 Ext. 160

CHIEF FINANCIAL OFFICER

Ashleigh Frueholz

973-347-2500 Ext. 134

TAX ASSESSOR

Penny Holenstein

973-347-2500 Ext. 139

TAX COLLECTOR

Linda Roth

973-347-2500 Ext.130

TOWNSHIP COUNCIL

Mayor James Oscovitch, David Gray, Nisha Kash, Scott Olson, & Marie Raffay

A Message from Township Manager Joseph Sabatini

It is my pleasure to present the Byram Township Annual Report for 2016. Under State Statute, the Manager provides a yearly report on the Township's activities for the benefit of the public and the Township Council.

Byram is served by full-time and part-time employees in eight departments and by numerous volunteers in the Byram Township Fire Department and Lakeland Emergency Squad and on our boards, commissions, and committees. The work of these volunteers, combined with the efforts of our elected leaders and staff, add to the quality of life in the Township, making our 'Township of Lakes' a wonderful place in which to live, work and to visit.

2016 ACCOMPLISHMENTS

- Completion of Tamarack Park reforestation project through the No Net Loss Grant Phase I.
- Extended shared service agreements with Mt. Olive for Animal Control services and Newton for Certified Tax Collector services.
- Entered into a shared service agreement with Sparta Township for Fire Prevention Services.
- Entered into an agreement with Andover Borough, Andover Township and Lakeland Emergency Squad to provide first aid services to allow for third party billing.
- Completed catch basin repairs on Lynn Drive and Susan Lane.
- Completed guide rail improvements for Stonehedge Lane, Bridget Way and the Mohawk View Park.
- Installed a new park sign at Neil Gylling Park, donated by the Gylling family.
- Entered into a Sewer Capacity Allocation Reservation Agreement on behalf of 55 Lackawanna Development LLC to purchase sewer gallons from Stanhope Borough.
- Finalized settlement with Fair Share Housing Center and obtained a Judgment of Compliance from Superior Court.
- Volunteers from Glidden Paint, Home Depot Foundation and Byram Township held a workday at C.O. Johnson and painted the park's

dugouts, scoreboards, and light fixtures, as well as stained the wood in the playground.

- Extended labor contracts for PBA, DPW and Clerical personnel through December 31, 2017.

GRANTS RECEIVED

- Statewide Insurance Grant to install security cameras at C.O. Johnson
- Click It or Ticket Grant - Seat Belt Mobilization
- ANJEC Grant for enhancement to the Trails section of the Township website
- Recreation Grant – Call to Action Every Body Walk
- Recycling Bonus Grant for 74 recycling receptacles installed at Township Parks
- NJ Futures Green Infrastructure – Awarded a grant to work with NJ Future to integrate exemplary stormwater management and green infrastructure practices in Byram Township.

SERVICES

- Received \$16,445.70 from ReCommunity Recycling for 859 tons of recyclables from Byram's curbside pickup and recycling center; at the same time, household solid waste pickup fell, reducing landfill fees for the Township. Byram also anticipates receiving a \$17,203.72 State recycling grant and a \$24,503.11 State Clean Communities grant.

Please take the time to review the information contained within this annual report. Public meetings are listed on the website calendar, and we encourage your participation throughout the year.

Byram's achievements are the result of a team effort that includes all of our residents, employees and volunteers.

Joseph Sabatini
Township Manager

HOW YOUR LOCAL GOVERNMENT FUNCTIONS

“The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The Council-Manager form establishes a representative system where all the power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.”

– International City/County Management Association.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the non-partisan, at-large election of four Township Council members and one Mayor. By law, the Mayor and the Township Council have the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Seven separate advisory boards and committees assist policy formulation of the Council.

Administrative responsibilities of the Township are vested in the full time Township Manager. Charged with the day to day operation of the Township, the Manager directs all Township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Council, the Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the Township. The Clerk records and prepares the minutes of each Township Council Meeting. The Clerk also processes, records and files resolutions and ordinances, arranges for legal advertising of official documents and issues various licenses and permits. The Township Clerk’s election responsibilities include handling municipal elections, accepting petitions for vacancies in local elected offices, selecting polling areas and maintaining custody of election results.

How does a Council function?

The Mayor presides over Council meetings. The Township Council is similar to a corporate Board of Directors and is assisted by the Township Attorney who prepares ordinances and advises on legal issues; the Township Clerk who prepares resolutions and the Township Manager who functions much like the CEO of a corporation.

If I have an idea, how do I go about presenting it to the Council?

You are invited to speak at the “Public Comment” portion at the beginning and end of every meeting on any subject. Also, the public is invited to comment on ordinances at the public hearing prior to adoption. If you have new ideas for the Council to consider, you may want to speak with the Township Manager or department head ahead of time to obtain supporting data.

Is there a protocol for speaking at meetings?

Yes. The entire Council should be addressed through the chair (Mayor). Do not engage in dialogue with members without the chair’s permission. Proper decorum should be observed. Succinct, constructive comments and a respectful tone are greatly appreciated and create an appropriate decision-making environment.

How do I know in advance what items will be on the agenda?

The agenda is published and posted on the bulletin board in Town Hall two days prior to a meeting. The agenda is also published on the Township’s web page, www.byramtwp.org.

Can I review the minutes of the meeting?

All open session meetings are available for public inspection. You can read the minutes or review a complete recording of the meeting at the office of the Township Clerk. The minutes are also published on the Township’s web page, www.byramtwp.org.

FINANCE/TAX DEPARTMENT

The Township of Byram emphasizes careful financial management and long range fiscal planning. The duties include billing and collection of taxes, collections of all Township revenues, investments, debt management, financial analysis, and control of the Township's \$11,075,837.20 budget for 2016. The department is also responsible for the financial activities of the sewer utility, with a budget of \$315,230.00. In addition, the assessor is responsible for the Township wide assessment.

Taxes are payable quarterly on the first day of February, May, August, and November, after which dates they are delinquent and subject to interest. There is no discount for prepayment. The grace period for payment is ten days. On any payments received after this time, interest will be retroactive to the first of the month. Delinquent payments will be charged interest at the rate of 8% per annum up to \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00. A penalty of up to 6% will be charged on any delinquency in excess of \$10,000.00 if not paid by the end of the fiscal year (December 31st), unless stated otherwise on the front of the bill. Any current year's taxes unpaid on December 31st will be subject to tax sale and lien in the subsequent year.

The Finance / Tax Department hours are Monday through Friday 8:30 a.m. to 3:30 p.m. There is a lock box located in the front of the building for sewer and tax payments. Payments received after 3:30 p.m. will be posted on the next business day.

The Tax Department handles requests and information regarding the following tax relief programs:

- Senior Citizen/Disabled Persons Deduction
- Veterans Deduction
- Veterans Exemption

The State also offers the following programs:

- Property Tax Reimbursement (Freeze for Qualified Senior and Disabled Persons)
- Homestead Rebate

For more information about property tax relief programs, please refer to the Division of Taxation website:

www.state.nj.us/treasury/taxation/relief.shtml

2016 Tax Information	
Number of Tax Parcels (excludes exempt)	3961
Total Assessed Valuation Taxable	\$925,408,700

2016 Tax Dollar Breakdown		
County Purpose Tax	.529	15.4%
County Library Tax	.034	1.0%
County Health Tax	.015	0.4%
County Open Space Tax	.003	0.1%
Local School Tax	1.267	37.0%
Regional School Tax	.666	19.5%
Municipal Purpose Tax	.900	26.3%
Municipal Open Space Tax	.011	0.3%

Totals	\$	%
County Total	.581	16.9%
School Total	1.933	56.5%
Municipal Total	.911	26.6%

RECREATION DEPARTMENT

In 2016 the Byram Parks and Recreation Department offered a variety of special events, programs, sports, and summer camp. The Recreation and Parks Committee meets on the 3rd Wednesday of each month in the Municipal Building at 7:30 pm. The Committee, along with the Recreation Director and numerous volunteers, oversees all recreation activities for the Township.

The Recreation Department reaches out to nearby towns and businesses to foster relationships that provide greater services to Township residents. We have a 4 year old Tri-Town Recreation Committee consisting of members from Byram, Stanhope and Netcong's Recreation Committees. They collaborate planning for Camp Lenape and Tri-Town Dances. The Lenape Valley Municipal Alliance consists of members of both Byram and Stanhope and supports Movies in the Park, LEAD, school programs, Project Graduation, booths at Byram and Stanhope Days as well as other community events. Fitness classes are offered through RDA Fitness, dance classes through Grand Jete' Academie of Dance and karate classes through Isshinryu Traditional Karate Do providing short term, low cost learning experiences for Byram residents while offering potential customers a hands on experience at the local business.

Byram Recreation offered hiking in Byram designed to showcase our trails. A 50-Mile Challenge was extended to the hikers to demonstrate that by walking as few as 2 miles a week, the miles would add up quickly along with the health benefits. Thirty-one people accepted the challenge and 15 people accomplished it. One hiker walked over 300 miles!

Over 60 children enrolled in the Afternoon Advantage program fall 2016. Afternoon Advantage is offered to students in grades K – 8 and held in the Byram Schools directly after school. Classes vary in content, but are designed to promote the child's creativity while being exposed to a variety of learning experiences.

In June, Byram Recreation offered the fourth Kids Try Harder Triathlon held in Lake Lackawanna. The event was well received by the Lake Lackawanna residents as well as by the young athletes from throughout the town who participated in swimming, biking and running. Ages 4 – 14 performed in age brackets with progressively longer distances for each age group. It was fun for everyone, even the amazing volunteers who turned out to make this event so successful.

Byram Day was held at Neil Gylling Park this fall. It was designed to make the event more accessible and interesting for all Byram residents. This year a Touch-A-Truck with 16 trucks was added for young children to climb on and admire. A mini-health fair with booths dedicated to everything from the Zika mosquito virus to chiropractic care was added for senior adults. The inflatable rides were once again free for all ages. One of the highlights of the day was the dedication of a new park sign, generously donated by the children of Neil Gylling, Neil and Vicky.

Online registration for recreation programs is available via the Township website to facilitate registering for recreation programs. Check the Township website and go to Online Registration for updated information about programs and special events. Registration and medical forms for mail or walk-in registrations may be downloaded from the website under Township Offices then Recreation Programs. Checks, money orders or cash are accepted in the office.

Field and program closure information may be obtained by calling 973-347-2500 then press 5 for recreation, then 2. (Note the change from last year.)

Citizen Requests

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Berms	0	0	0	1	0	4	0	5	2	1	0	0	13
Hazardous Trees	0	0	1	2	0	3	3	1	0	0	2	0	
Potholes	0	0	0	1	0	1	3	0	0	2	10	0	
Drainage	0	0	0	1	0	3	2	1	1	2	0	0	
Street Signs	0	0	1	1	0	1	0	0	1	4	4	6	
Mail box	2	1	0	0	0	0	0	0	0	0	0	0	
Total New Requests	2	1	2	6	0	12	8	7	4	9	16	6	
Total Closed Requests	2	1	2	6	0	0	0	0					

POLICE DEPARTMENT

The Byram Township Police Department consists of fourteen sworn officers and two part time records clerks. The Department has always been committed to delivering professional police services to its residents. The Byram Township Police Department had several changes during 2016.

- Police Chief Peter Zabita was sworn in as the Department's fourth Chief of Police on February 5th, 2016 after serving as Acting Chief of Police since January 1, 2016.
- Sergeant Kenneth Burke was promoted to the rank of Lieutenant and Officer Daniel DeWald was promoted to the rank of Sergeant at the Town Council meeting on March 1, 2016.
- Kevin Perry was sworn in as a Byram Township Police Officer on May 1, 2016. Officer Perry had previously served with the Morris County Sheriff's Department for two years and is a resident of Byram Township.
- The Department received a \$5,000.00 grant and participated in the New Jersey Division of Highway Traffic Safety's "Click it or Ticket Mobilization" program along with many other police departments throughout the State and Nation. Byram Police Officers issued 87 safety belt summonses during a two week period in May and June 2016 which resulted in increased safety belt usage on Township roads.
- In August 2016 the Department began participating in "Project Medicine Drop" and obtained an unwanted prescription and over the counter medication collection box partially funded by donations from the Sussex County Center for Prevention and Counseling and the Byram Police Officer's Association. Over 35 pounds of unwanted medications were collected in 2016. The Department also continued its participation in the County wide drug disposal day collections in the spring and fall at the Byram Shop-Rite and CVS stores collecting over 65 pounds of unwanted medications.
- The Department established a "Safe Exchange" location in the front of the Police Department to provide a safer place for child custody exchanges and to provide residents a video recorded public place to exchange items bought over the internet.
- Byram Officers volunteered over 80 hours of their time to collect food donations in spring and fall "Cram the Cruiser" food drives. Byram Officers collected over 12,000 pounds of food during both events to benefit the Sussex County food bank.
- Byram Police Officers joined the fight against cancer in September, October and November 2016. Officers wore gold ribbons on their uniforms to show support for the fight against childhood cancers in September, pink badges for the fight against breast cancer in October and participated in no shave November for the fight against men's cancer. Officer's donated \$900.00 to three separate organizations to aid in the fight.
- The Department was awarded \$1,622.78 for the replacement of Body Armor by New Jersey Division of Criminal Justice.
- The Department completed its twenty sixth year instructing an anti drug program in the fifth grade classes at the Intermediate School. Officer Marcus Lisa utilized the LEAD (Law Enforcement Against Drugs) program as a modern replacement for the D.A.R.E. program. The LEAD graduation ceremony and picnic were held in June, 2016.

In 2016 Byram Township Police Officers averaged five days of in-service training and traveled over 110,000 miles during their patrols. The Department will continue to serve the citizens of the Township to the best of its ability. Additional information regarding the Department may be found on the internet at www.byrampd.org. Information is also regularly posted on the Department's Facebook page located at <http://www.facebook.com/pages/Byram-Township-Police-Department/196576757045673>

	2015	2016	Difference
Sex Offense	0	4	4
Burglaries	9	5	-4
Theft	25	22	-3
Motor Vehicle Theft	0	0	0
Aggravated Assault	1	1	0
Simple Assault	8	9	1
Arson	1	0	-1
Fraud	37	41	4
Criminal Mischief	39	36	-3
Weapons	1	3	2
Fireworks	10	11	1
Narcotic Offences	19	18	-1
Alarms	249	244	-5
Disorderly Conducts	21	22	1
Suspicious Vehicle / Persons	293	301	8
Motor Vehicle Accidents	212	198	-14
Motor Vehicle Stops	2228	2701	473
Medical Assists	301	317	16
Miscellaneous (other calls)	4206	5556	1350
Total Incidents Handled	7660	9489	1829
	2015	2016	Difference
Adults Arrested	81	71	-10
Juveniles Arrested	13	25	12
	2015	2016	Difference
Property Value Reported Stolen	\$29,126	\$13,875	-\$15,251
Property Value Recovered	\$1,829	\$1,998	\$169

HEALTH DEPARTMENT

The State of New Jersey mandates a wide range of environmental and personal health services. To meet these standards Byram Township contracts with the Sussex County Division of Health to provide many of these services. There is one part-time person who is available at the municipal building to assist residents with public health concerns, a part-time pound keeper, a part-time Animal Control Officer, a Registrar of Vital Statistics, and a Deputy Registrar of Vital Statistics.

Environmental health activities include inspections of food establishments, lakes, beaches and campgrounds, monitoring of potable water supplies and septic systems. Three of the Township's major lake communities (Lake Mohawk, Cranberry Lake and Lake Lackawanna) are regulated under Septic Management.

Animal control activities include an annual free rabies clinic in April, dog licensing, and the operation of the local pound. The Township Health Department enjoys a unique relationship with BARKS (Byram Animal Rescue Kindness Squad), which assists the Township with animal rescue.

Solid waste activities include mandatory recycling through curbside pick-up every other Friday, and weekly garbage pick-up. Weekly pick-up is limited to two, 45 gallon containers and one large household item.

Personal health services are handled by the Sussex County Health Department, Division of Public Health Nursing. These services include adult screenings for blood pressure, blood chemistry, skin cancer, male and female cancers, well-child clinics, flu immunizations, health risk appraisals, educational programs, and health counseling. Information about these programs is available in the local media, at the municipal building and by calling the Public Health Nurse at 973-948-5239 x. 3126.

The Township Board of Health meets on the fourth Tuesday of alternating months and handles public health issues such as sponsoring health clinics offered by the Sussex County Division of Health (flu clinic, pneumonia, SMA blood work), hearing resident requests for waivers from septic and well Regulations, managing the annual rabies clinic and other issues related to animals, water quality and septic management.

Vital Statistics	2013	2014	2015	2016
Marriage License	27	40	35	51
Civil Unions	1	0	0	0
Birth Records	43	45	30	17
Death Records	28	33	36	35

Animal Control	2013	2014	2015	2016
Rabies Vaccinations	250	250	283	385
Dog Licenses	788	725	682	664
Shelter Admissions	95	101	140	223
Adopted Animals	73	47	99	118
Returned to Owner	17	13	12	14

Residential Trash / Recycling	2013	2014	2015	2016
Annual Garbage*	2871.91	2825.15	2819.72	2802.62
Mixed Paper Recycling*	23.93	-	-	-
Co-mingled Recycling*	14.42	-	-	-
Metal Recycling*	52.13	43.05	47.58	48.51
Tire Recycling*	2.60	2.79	2.35	2.40
Single Stream*	828.31	850.12	764.02	852.95
Vegetative	90 cu.yds.	83 cu.yds.	118cu.yds.	112cu yds.

*** in tons**

DEPARTMENT OF PLANNING AND DEVELOPMENT

The Department of Planning and Development provides for the administration of the Township's Land Use Board and the enforcement of zoning, construction, health, and environmental codes.

CONSTRUCTION DEPARTMENT

The Construction Department reviews construction plans, issues construction permits, and provides inspections to ensure work conforms to State of New Jersey Approved Building Codes. Staff consists of one part-time Construction Official who also serves as the Building, Electric, Plumbing and Fire Sub-code Official, and one part-time Technical Assistant. The Construction Department also serves Netcong Borough through a shared services agreement.

	2014	2015	2016
New Construction – Residential	4	9	3
New Construction- Commercial	0	5	1
Permits Issued	553	729	793
Certificates of Occupancy	8	11	14
Certificates of Approval	528	1080	560

LAND USE BOARD

The Land Use Board is a joint planning and zoning board consisting of 9 regular members including the Mayor or appointee and a Council person. It also includes 2 alternate members from the community. The Land Use Board is appointed by the Mayor and Council and hears all subdivision, site plan, and variance applications. It is also responsible for long-range planning through the Master Plan Amendments and Land Development Ordinance revisions. The Land Use Board meets on the first and third Thursday of each month at 8 p.m. The Board is served by two advisory boards, the Environmental Commission, and the Architectural Review Committee. Staff consists of a Planning Director, a position held by the Township Manager, and a Board Secretary, who is certified by Rutgers.

Office Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday (973) 347-2500 Extension 132

Planning Board Annual Data			
	2014	2015	2016
Site Plan Applications (Includes Site Plan Waivers)			
Approved	13	13	12
Denied	1	0	0
Subdivisions:			
Approved	1	0	1
Denied	0	0	0
Variance Applications:			
Approved	10	10	11
Denied	1	0	0

ZONING ENFORCEMENT

The Township of Byram has adopted a zoning ordinance to protect the public health, safety and welfare of the community. The zoning ordinance is established to regulate the nature and extent of land devoted to various uses by creating specific districts, regulating land use within those districts and limiting restrictions on the use of buildings and structures to permitted uses. The zoning ordinance also regulates the height, bulk, orientation and other Particulars of building structures, lot coverage, lot sizes and dimensions. Byram's Zoning Officer, who is certified as Zoning Official by Rutgers University, reviews construction applications for conformity to Township Zoning Codes. In addition, he conducts routine inspections throughout the Township for violations of Zoning Codes and Property Maintenance Codes. Warning notices are sent for violations; a summons is then issued if the violation is not corrected. For questions, call 973 347-2500 Extension 131.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Zoning Permits and Approvals													
Zoning Permits Approved	4	4	4	3	5	4	6	5	4	4	4	2	49
Zoning Permits Denied	0	1	1	2	0	1	1	2	0	5	2	0	15
Zoning Permits Granted after Planning Board Variance or Site Plan Waiver	0	0	1	1	0	2	0	0	3	0	2	0	9
Change of Tenant Permits Approved	0	0	0	0	0	0	0	2	0	0	2	0	4
Reviewed Compliance w/ Resolution for Certificate of Occupancy or Approval	0	5	0	0	0	1	1	1	1	0	0	0	9
Investigation of Violations													
Verbal Warnings	6	0	0	2	2	0	0	0	0	0	0	0	10
Notices of Violations	6	2	2	2	1	14	3	3	3	3	6	0	45
Summons Issued	0	1	0	0	0	0	0	5	0	0	0	0	6
Signs removed from roadside	0	8	4	6	14	10	8	8	4	5	6	6	79

ARCHITECTURAL REVIEW COMMITTEE

- Reviewed Planning Board applications from QuickChek (convenience store/gas station), Venture II Retail Center (including apartments and a restaurant), Mavis Discount Tire, and JP Morgan Chase Bank. The ARC recommended changes to help realize the ideals of the Township's Master Plan, Smart Growth Ordinance, and Design Guide, by improving landscaping, avoiding excessive signage and lighting, and moving away from typical highway commercial design toward calmer, human-scaled site design.
- The ARC continues to serve as a 'Smart Growth resource' for the Township, helping Byram to develop strategies for community and economic development.
- One ARC seat was vacated by a resignation, but the seat was quickly filled, to keep the ARC at its full 8-member size.

2016 ENVIRONMENTAL COMMISSION ACCOMPLISHMENTS

The goal of the Environmental Commission (EC) is to protect Byram Township's abundant natural resources and work with our Township's committees and residents to preserve our quality of life and keep Byram GREEN!

- At Byram Day, the EC hosted a booth and distributed a variety of brochures including Clean Water For Our Town and Habitat Protection (ANJEC), Protecting Nature in Your Community (American Museum of Natural History), information on testing drinking water, Recycling (details on single stream, rigid plastics and e-waste), Planting a Bee Friendly Garden and information on various mosquito born diseases (NJ Dept. of Health). Sapling trees, soil and planting containers were provided to residents which they took home to grow indoors in the winter and transplant to the yard in the spring. Residents were invited to play "Name the Lakes" game and the winning resident received a \$50 Sunnyside Farms gift certificate.
- EC member (James Myers and family) participated in Byram Township's 50 Mile Challenge.
- Partnered with representatives from Byram Twp. Schools.
- Sponsored a Conserve Wildlife presentation to discuss wildlife that live and migrate through NJ and the importance of recycling to preserve their habitats
- Participated in student presentations on water conservation and advised what Byram is doing to conserve water
- Updated Trail Clean-Ups volunteer list to include Boy Scout Troop 276 community service liaison and volunteers from Byram Day
- Issued a postcard (Keep Our Lakes and Streams Clean), Tree City USA signs and trail signs as well as included information on keeping water clean in tax bills

- Provided comments to Tilcon's annual quarry license renewal
- Celebrated Arbor Day, Earth Day by sponsoring a presenter from Conserve Wildlife to speak at the Byram Lakes School on April 23rd.
- Monarch Pledge letter was signed by Mayor to help monarch butterflies flourish
- EC members worked at completing the Johnson Lake Trail to the end of the peninsula as well as improving the markers and clearing the Cranberry Overlook Trail, which culminates in a scenic overlook above Route 206. Due to inclement weather, the Fall trail clean-up day was postponed.
- EC members participated in the Spring Amphibian Rescue on Waterloo Road along with NJ Wildlife Conservancy. EC pledged their support for this important initiative.
- EC members reviewed Planning Board Applications and recommended changes with regards to the ideas of the Township Master Plan and to protect local natural resources
- EC members worked with members of the Board of Health and volunteered at the Rabies Clinic.
- EC members applied for and obtained approval for a grant of \$2500 to improve the Township website to better document the trails within the Township. EC also supported various grants including Community Forest Management Plan, Green Infrastructure Program and No Net Loss Program.
- Fielded representatives to the Musconetcong River Management Council, Planning Board and Council meetings.
- Letter was sent to all Byram Residents, signed by Township Mayor, describing the need for stormwater management techniques.
- EC welcomed new members Nora Amato, Steven Levy and Secretary, Donna Fett.
- Posted QR Code signs at the trailhead posts for each Byram trail.
- Freshened up the blazes for several of the Byram trails
- EC members reviewed ideas for future projects including:
 - Interactive trail program which would allow users to download trail information on smartphone, tablet or computer (QR signs)
 - Geocaching / treasure hunts on trails

MUNICIPAL COURT

The Byram Township Municipal Court has entered into an agreement with Andover Township for a Joint Court, effective January 1, 2015. All Byram Township court business is handled by the Andover Township Joint Municipal Court which will be responsible for processing indictable offenses, scheduling court cases, processing warrants, entering of summonses, and collecting of fines. Their information is as follows:

Helga Walls, Court Administrator
 Andover Joint Municipal Court
 134 Andover Sparta Road
 Newton NJ 07860
 [\(973\) 383-4280 Ext. 4](tel:(973)383-4280)
<http://www.andovertwp.org/departments/court/>
 M-F 8:30 A.M. - 3:30 P.M.

ANDOVER JOINT MUNICIPAL COURT – BYRAM STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
DWI	0	1	0	0	0	0	0	2	0	0	0	0	3
TRAFFIC	84	72	67	90	198	148	74	111	83	86	75	16	1104
PARKING	2	1	1	3	7	2	5	3	0	2	0	1	27
DP/PDP	11	2	3	4	4	7	9	15	0	1	1	2	60
OTHERS	2	2	2	0	0	2	0	0	0	0	4	0	13
INDICTABLE	3	2	1	0	3	4	19	6	0	3	1	2	44

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Court Revenue	\$3,909.76	\$5,358.60	\$5,079.01	\$4,436.20	\$5,042.15	\$9,384.82	\$6,637.42	\$6,543.21	\$4,718.20	\$3,792.22	\$5,631.82	\$4,013.68	\$64,547.09

LAKELAND EMERGENCY SQUAD

Lakeland Emergency Squad has been proudly serving Andover Borough, Andover Township, and Byram Township for the past 78 years. Our coverage area is approximately 50 square miles of southern Sussex County, where over 15,000 people reside (about 10% of the County's population). We also provide mutual aid emergency medical services to the surrounding area in Sussex, Warren, and Morris Counties when needed.

Annually, Lakeland EMS responds to roughly 1,200 plus calls for assistance which range from minor medical emergencies to more serious, life threatening incidents, motor vehicle collisions, fires, and stand-bys at community events.

Our dedicated group of members consists of approximately 50 residents who serve in various capacities. All members are certified in CPR and the majority of our members are also certified Emergency Medical Technicians (EMTs). Other members are a part of our Rescue Services Unit or serve as drivers. New for 2017, Lakeland will welcome the creation of its Auxiliary Corps. We have many positions available to meet your interest level. Please consider joining our team to help us continue our strong tradition of dedicated service to our friends and neighbors.

Each year, the Lakeland Emergency Squad gives back to the local communities in other ways as well. We host the annual Easter Egg Hunt at Wild West City, sponsor local scouting organizations, and provide scholarships for two graduating Eighth Graders from the Andover and Byram school districts who emanate an outstanding focus on volunteerism and community support.

In 2017, Lakeland plans on completing a rigorous NJ Department of Health inspection process to become a State licensed EMS agency within the County. With this licensure, we will begin to recover rapidly increasing costs by way of third-party medical insurance billing. Having previously provided our services free of charge for nearly 78 years, this coverage will allow the Squad to have a more stable future continuing to serve our residents and businesses for years to come. Furthermore, large expenses such as vehicle maintenance and repairs, building upgrades, and equipment replacement will be covered by the Squad without additional burdens on our municipal budgets.

If you or someone you know are a resident from Andover Borough, Andover Township, Byram Township, or the surrounding municipalities are interested in joining, please contact us at (973) 347-2123 or via our website at www.lakelandems.org. All training is provided at no cost to you.

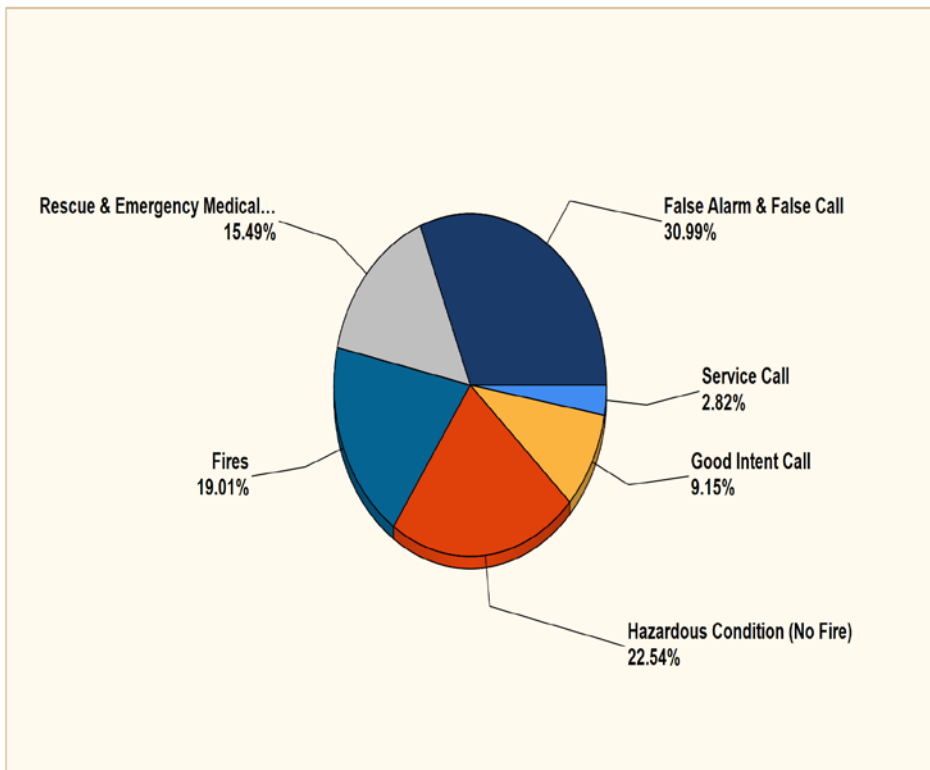
FIRE DEPARTMENT

The Byram Township Fire Department, established in 1948, provides fire suppression, heavy rescue, ice rescue and public education services to Township residents. Fire suppression is provided by 45 volunteer firefighters who are dedicated to serving the residents of the Township. The volunteer firefighters are on-call 24 hours a day and operate from three fire stations located throughout the Township.

- ❖ **Cranberry Lake building located on Route 206**
- ❖ **Lake Lackawanna building located on Lackawanna Drive**
- ❖ **Lee Hill emergency services building on Lee Hill Road**

The Fire Department administrative offices are in the Cranberry Lake Fire House, where the Fire Chief and the Assistant Fire Chief may be reached at 973-347-2662 or at www.byramfd.com.

The Fire Department Association owns and operates the Cranberry Lake and Lake Lackawanna buildings; the Lee Hill emergency services building is owned by the Township. The associations are supported with funding from the Township for fire suppression, fire prevention, and public education efforts. The Township also provides the fire apparatus and related equipment. The association also relies upon various fundraisers to operate and maintain their buildings.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	27	19.01%
Rescue & Emergency Medical Service	22	15.49%
Hazardous Condition (No Fire)	32	22.54%
Service Call	4	2.82%
Good Intent Call	13	9.15%
False Alarm & False Call	44	30.99%
TOTAL	142	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	1.41%
111 - Building fire	10	7.04%
113 - Cooking fire, confined to container	1	0.70%
114 - Chimney or flue fire, confined to chimney or flue	3	2.11%
116 - Fuel burner/boiler malfunction, fire confined	1	0.70%
118 - Trash or rubbish fire, contained	2	1.41%
131 - Passenger vehicle fire	2	1.41%
140 - Natural vegetation fire, other	1	0.70%
142 - Brush or brush-and-grass mixture fire	2	1.41%
142M - Mulch fire	2	1.41%
163 - Outside gas or vapor combustion explosion	1	0.70%
300 - Rescue, EMS incident, other	2	1.41%
311 - Medical assist, assist EMS crew	1	0.70%
322 - Motor vehicle accident with injuries	9	6.34%
324 - Motor vehicle accident with no injuries.	10	7.04%
410 - Combustible/flammable gas/liquid condition, other	1	0.70%
412 - Gas leak (natural gas or LPG)	5	3.52%
424 - Carbon monoxide incident	4	2.82%
440 - Electrical wiring/equipment problem, other	1	0.70%
442 - Overheated motor	1	0.70%
444 - Power line down	12	8.45%
445 - Arcing, shorted electrical equipment	1	0.70%
462 - Aircraft standby	2	1.41%
463 - Vehicle accident, general cleanup	5	3.52%
531 - Smoke or odor removal	1	0.70%
571 - Cover assignment, standby, moveup	3	2.11%
611 - Dispatched & cancelled en route	2	1.41%
622 - No incident found on arrival at dispatch address	6	4.23%
631 - Authorized controlled burning	2	1.41%
650 - Steam, other gas mistaken for smoke, other	1	0.70%
651 - Smoke scare, odor of smoke	2	1.41%
714 - Central station, malicious false alarm	1	0.70%
730 - System malfunction, other	8	5.63%
733 - Smoke detector activation due to malfunction	5	3.52%
734 - Heat detector activation due to malfunction	2	1.41%
735 - Alarm system sounded due to malfunction	3	2.11%
736 - CO detector activation due to malfunction	1	0.70%
740 - Unintentional transmission of alarm, other	11	7.75%
743 - Smoke detector activation, no fire - unintentional	5	3.52%
744 - Detector activation, no fire - unintentional	1	0.70%
745 - Alarm system activation, no fire - unintentional	7	4.93%
TOTAL INCIDENTS:	142	100.00%